



PlaNet Finance

Freie Universität



Berlin



Project Co-financed
by the European
Commission

Application for the UMM Scholarships 2011 – Terms and Conditions

Application deadline: October 15th 2011

Eligible applicants: Bachelor and Master students from universities in the European Union

We invite students writing a **Master or Bachelor thesis** on a microfinance-related topic to participate in the “University Meets Microfinance” - Scholarship Programme.

The scholarships will be awarded for planned or ongoing field research conducted in the frame of a Bachelor, Master or equivalent programme by students from universities in the European Union. Scholarships of up to 1500 EUR will be granted, depending on the student's field research proposal. Participating students may get additional assistance in organizing the field research. The student is required to provide a provisional budget with his / her application. The student will receive 60% of the Scholarship once he/she is selected and has handed in the bills of the flight ticket. The remaining 40% will be received upon the reception of a 2-page report on the field research, which includes the timetable, a description of the project and results. Furthermore, the student shall submit receipts of his/her travel expenses (boarding passes, proof of payment for accommodation).

It would be highly appreciated if the student could share the results of the research during one of the workshops or awareness events organized by the UMM programme.

Selected participants for the Scholarship programme will be informed four to five weeks after submission deadline.

The application shall include the following documents:

- Research Proposal (5 pages maximum – preferably in English):
 - a) Research outline and structure
 - b) Explanation of the methodology
 - c) Short literature review
 - d) Tentative timetable
 - e) Theoretical background
 - f) Provisional budget for the field expenses
- Short CV
- Application Form (Appendix I)
- Declaration of Consent (Appendix II)
- Declaration of Acceptance from the supervising professor and/or tutor (Appendix III)
- Declaration on funding besides UMM (Appendix IV)

It is recommended to write the thesis in English. If the thesis is written in another language, the students will need to provide a short abstract of their results in English.

Applications have to be submitted in electronic form to: umm@planetfinance.org

Appendix I

Application Form

Name:	
Surname:	
Date and place of birth:	
Address:	
City:	
Country:	
Phone:	
Email:	

Topic of the final thesis:	
University:	
Degree (Bachelor / Master):	
Faculty / field of study:	
Supervising professor / tutor:	

Bank Account Nr.:	
Account holder:	
Name of the bank:	
BLZ (in case of a German bank account):	
IBAN:	
BIC-/SWIFT-Code:	
Address of the bank:	

Place and Date

Signature Applicant



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Appendix II

Declaration of Consent

In case the scholarship is granted I agree on delivering a 2-page report on my on-the-field research as well as the boarding passes for flights and/or train tickets. I furthermore agree on writing an abstract of my results/thesis in English in case the thesis is written in another language than English. I am aware that the granted scholarship can be reclaimed in case of non-fulfillment. I am aware that 60% of the scholarship will be granted in advance, 40% will be granted after the submission of the required documents. I am generally disposed to present the results of my research on workshops and events organized within the UMM programme.

Place and Date

Signature Applicant



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Appendix III

Declaration of Acceptance

I confirm that I accepted to supervise the final thesis of:
(Name of student)

On the topic:

Place and Date

Signature of supervising professor / tutor



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Appendix IV

Declaration on funding besides UMM

- I declare that I have not received any other funding for the field research.
- I declare to have secure a funding of _____ EUR from _____ (organisation) for the field research.
- I declare to have secure a funding of _____ EUR from _____ (organisation) for the field research.
- I have applied for a funding of _____ EUR from _____ (organisation) for the field, research but have not received an answer yet.

Place and Date

Signature Applicant